



**ILLINOIS CENTRAL COLLEGE – DISTRICT 514
COLLEGE REGULATIONS POLICY
REVISED 1/9/25**

CHAPTER I - General

Section

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1-100 **PURPOSE**

This policy establishes regulations for all Illinois Central College District 514 (hereinafter referred to as the College, Illinois Central College or ICC) and Educational Foundation Student Residence, LLC owned property (hereinafter referred to as the Foundation).

1-101 **SCOPE**

The provisions of this code apply to all persons within the limits of Illinois Central College property or Foundation property, whether faculty, staff, student, visitor or any other person.

1-102 **GENERAL POLICY**

It is essential to the operation of Illinois Central College that there be recognized standards of conduct for persons present on College and Foundation property and those standards be enforced to provide a safe environment. The Illinois Central College Campus Police Department is tasked with enforcement of college, local, state, and federal laws, ordinances, and regulations.

1-103 **SEVERABILITY**

The invalidity of any provisions of this code shall not affect the validity of the remainder of this code.

1-104 **SUPERSEDES**

The College Regulations and fines in Section 2-105 and 2-106 supersede any regulations and fines previously adopted by the College associated with the listed violations. This revision dated 11/1/23 supersedes any previous version of the College Regulations Policy.



CHAPTER II - Regulation Code

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2-100 AUTHORITY

This policy is established and adopted based on the authority provided in the Illinois Public Community College Act Ch. 110 ILCS 805 / 3 – 42.2 (b), which empowers the Board of Trustees of the College to “establish such other regulations as are determined to be necessary for the protection of community college students, staff, visitors, properties, and interests or for the proper maintenance, operation, or development of any community college or colleges under the jurisdiction of the board, and to prescribe fines and penalties for the violation of these regulations.”

2-101 REGULATION ENFORCEMENT

The enforcement of these regulations is the responsibility of the ICC Campus Police Chief and the members of the ICC Campus Police Department.

2-102 REGULATION VIOLATION NOTICES

An Illinois Central College Regulation Violation Notice (RVN) may be issued to an individual found to be in violation of these regulations. Issuance of a Regulation Violation Notice does not preclude College officials or law enforcement officers from any additional appropriate action including lawful arrest. The Regulation Violation Notice shall contain the name and address of the violator; the title and section number of the violation committed; the date, time, and location of the violation; a brief summary of the allegations; and the signature and identification number of the issuing officer. A copy of the notice will be given to the violator at the time the notice is written, if possible. In addition to the information listed above, this copy will contain the fine amount and appeal process information.

2-103 FINE COLLECTION PROCESS

- A. It is the responsibility of the cited individual to resolve the Regulation Violation Notice in one of the following manners:
 - 1) Pay the designated fine amount by mail, online, or in person at any campus Student Service Center by the end of the 15-day payment due date, or;
 - 2) File a written or electronic appeal of the notice prior to the end of the 15-day payment due date.
- B. Failure to resolve the Regulation Violation Notice in one of the above-listed manners will result in the doubling of the fine amount up to a maximum of \$350.



- C. The College reserves the right to take any additional legal steps within its authority to collect any unpaid fines, including in appropriate circumstances, placing a hold on the violator's College account and/or ability to conduct College business until the fine is paid. The provisions of this policy shall not take precedence over the specific terms of any collective bargaining agreement with the College's employees or their representatives. Persons receiving a Regulation Violation Notice who have no business connection to the College may face civil action and be banned from ICC and Foundation property.
- D. All College Regulation Violation Notice fines collected shall be deposited into the College General Fund.

2-104 REGULATION VIOLATION NOTICE APPEALS PROCESS

- A. An appeal process ensures that individuals have a fair opportunity to appeal notices written for violations of this College Regulations Policy, while also maintaining the integrity of the initial investigation process.
- B. Individuals have only 15 calendar days from receiving a Regulation Violation Notice to appeal. If an appeal is filed, the payment due date will be stayed until the outcome of the appeal.
- C. The focus of the appeal will be to review the details of the initial investigation and supporting documents to determine if:
 - The investigation was conducted fairly and following proper procedure
 - The appropriate college regulation was charged
 - The preponderance of the evidence does not support the outcome
 - New evidence submitted in the appeal supports additional investigation
- D. Appeals will initially be reviewed by the Campus Police Chief before being heard by the College Regulations Appeals group. Appeals submitted with false or fabricated information will not be heard by the group and may be subject to additional sanctions. One of the above listed reasons must be alleged and detailed within the appeal for it to be heard by the group. If additional investigation is warranted, the investigation will take place prior to being heard by the group.
 - 1) If the group by a majority or tie vote rules in favor of the appeal, the violation notice will be rescinded. A notification letter will be sent to the appellant advising the appeal has been accepted and the case has been resolved.
 - 2) If the group by a majority vote rules against the appeal, the appeal shall be denied. A notification letter will be sent to the appellant advising of the denial and indicate a new 15-day due date, by which the outstanding fine must be paid. The College reserves the right to take any additional legal steps within its authority to collect any unpaid fines, including those set forth in Section 2-103(B) and (C) above.
 - 3) The outcome determined by the group is final and cannot be appealed.



2-105 INDEX OF COLLEGE REGULATIONS AND FINES FOR VIOLATIONS

| Code 2-106 | Regulation | Fine Amount |
|---|--|------------------------|
| Section A – Alcohol / Illegal Drug Regulations | | |
| A(1) | Possession / Consumption | \$75 |
| A(2) | Party Host | \$100 |
| Section B - Property Regulations | | |
| B(1) | Theft | \$75 |
| B(2) | Damage to Property | \$100 |
| Section C - Disturbance / Conduct Regulations | | |
| C(1) | Loud Music / Noise | \$50 |
| C(2) | Deception | \$50 |
| C(3) | Disorderly Conduct | \$75 |
| C(4) | Non-Compliance with Authorities | \$100 |
| Section D - Weapons / Bodily Harm Regulations | | |
| D(1) | Weapons Possession | \$150 |
| D(2) | Battery | \$150 |
| Section E - Miscellaneous Regulations | | |
| E(1) | Smoking / Tobacco Usage | \$30 |
| E(2) | Usage of Banned Wheeled Devices | \$30 |
| E(3) | Littering | \$50 |
| E(4) | Fireworks | \$50 |
| Section F - Parking Regulations | | |
| F(1) | Restricted / Unauthorized Parking | \$30 |
| F(2) | Unauthorized Parking Tag, Placard or Plate | \$50 |
| F(3) | Handicap Parking Area (Equal to State of Illinois fine) | \$350 |



2-106 COLLEGE REGULATIONS

While on Illinois Central College or Foundation property it shall be a violation of these regulations for any person to:

A. Alcohol / Illegal Drug Regulations

(1) Possession / Consumption – Possess, consume, or be under the influence of any:

- alcoholic liquor
- substance containing cannabis
- substance which is prohibited or controlled by the Illinois Controlled Substance Act
- item made to appear significantly similar to cannabis or any controlled substance
- item commonly used for the distribution, consumption, or ingestion of cannabis or controlled substances (i.e. pipes, syringes, packaging materials, scales, etc.)

(2) Party Host - Sponsor, promote, or host a gathering of three or more people where any alcoholic liquor, any substance containing cannabis, any substance which is prohibited or controlled by the Illinois Controlled Substance Act, or any item made to appear significantly similar to cannabis or any controlled substance are present.

Note: College sponsored events where alcoholic beverage possession, consumption, or service has been authorized by the College or Foundation are exempt from the above listed alcohol-related regulations.

B. Property Regulations

(1) Theft - Knowingly and without authority exert control over property, including lost or mislaid property, with the intent to deprive the owner of the use of said property.

(2) Damage to Property - Damage, mar, or deface any property belonging to any other person or entity.

C. Disturbance / Conduct Regulations

(1) Loud Music / Noise - Play, use, or operate any device to reproduce or amplify sound when the sound can be heard from 50 feet or more from the source. (This section does not apply to authorized emergency vehicles or when such sound is being operated to request assistance, warn of a hazardous condition, or as authorized or exempted by the College or Foundation.)

(2) Deception - Provide false information, fail to identify oneself, or present to any College official any false, altered, or fraudulent document, record, electronic file, or instrument of identification. Utilize any access tool which would permit unauthorized entry into physical or virtual areas.

(3) Disorderly Conduct – Acting in such an unreasonable manner that alarms or disturbs another person, provokes a breach of the peace, or disrupts the peaceful operation of the College.

(4) Non-Compliance with Authorities - Fail to comply with any lawful direction or order of any College officer or authorized official acting in their official capacity.



D. Weapons / Bodily Harm Regulations

(1) Weapons Possession - Possess, carry, display, brandish, discharge, or otherwise use any and all weapons or firearms as defined and prohibited in the College "Weapons on Campus and Firearm Concealed Carry Policy."

(2) Battery - Knowingly and without justification make contact with another person by any means in any harmful, injurious, provoking, insulting, or sexually offensive manner.

E. Miscellaneous Regulations

(1) Smoking / Tobacco Usage - Carry, use, burn, inhale, or exhale any kind of lighted pipe cigarette, cigar, hookah, water pipe, bong, or other lighted smoking equipment, including products containing or delivering tobacco or nicotine. *This does not apply to simple possession only within a personal vehicle on campus.

(2) Usage of Banned Wheeled Devices - Wear or use any skates, skateboards, or similar item; or to use, possess, electrically charge, or store any hover boards, powered skateboards, or similar wheeled devices.

(3) Littering - Knowingly deposit any garbage, trash, tobacco byproduct, or offensive material in any place other than an approved and designated receptacle.

(4) Fireworks - Possess, use, detonate, or offer for sale any fireworks or similar devices, except for any College authorized possession or display.

F. Parking Regulations

(1) Restricted / Unauthorized Parking:

- Park in violation of the restrictions of any parking related sign, signal, or markings
- Park in any designated spaces or lots without displaying a proper tag or sticker
- Park in any designated Visitor's Lot or area (except in designated 30-minute spaces) if the person has a business connection to the College or Foundation, including, but not limited to, faculty, staff, and students of any campus
- Park in or on any traffic lane, loading dock area, sidewalk, or grassy / landscaped area
- Park in such a manner as to block or impede a fire hydrant or lane
- Park in such a manner as to impede the access or egress of another vehicle
- Park in such a manner as to occupy more than one parking space
- Improperly park in any other manner not specified in these regulations

(2) Unauthorized Parking Tag, Placard or Plate - Display, use, or present any parking tag, placard or plate issued by the College or any governmental unit which is stolen, improperly obtained, issued to another person, fraudulent, or altered; or allow usage of any parking tag, placard, or plate issued by the College or any governmental unit by an unauthorized person.

(3) Handicap Parking Area - Park in any area or space reserved for persons with disabilities without displaying a valid, authorized parking tag, placard, or plate issued by the College or an authorized governmental unit, such as the State of Illinois.